State of California Department of Industrial Relations Self Insurance Plans 2265 Watt Avenue, Suite 1 Sacramento, CA 95825 Phone (916) 574-0300 FAX (916) 483-1535



APPLICATION FOR A CERTIFICATE OF CONSENT TO SELF INSURE

Read instructions before completing.
All questions must be answered. If not applicable, enter "N/A".
Workers' compensation insurance must be maintained until certificate is effective.

To the Director of Industrial Relations:

The undersigned private employer hereby applies for a Certificate of Consent to Self-Insure the payment of workers' compensation as provided by California Labor Code Section 3700.

The following information is submitted, under penalty of perjury, for the purpose of procuring a Certificate of Consent to Self Insure, which may be given upon proof, satisfactory to the Director of Industrial Relations, of ability to self insure and to pay compensation that may become due to employees.

GENERAL INFORMATION ON APPLICANT EMPLOYER		
APPLICANT EMPLOYER: Name of Applicant Employer:		
Street Address of Main Headqua	rters:	
City:	State:	Zip+4:
	CORRESPONDENCE REGARDING T	HIS APPLICATION ADDRESSED?
Company Name:		
Mail Address:		
City:	State:	Zip+4:
	listed in Question 1 presently have an action to self insure workers' compensation lia	ve Certificate of Consent to Self Insure issued by the bilities in California?
Yes	No If yes, enter Certificate Number:	
(b) Is this applicant employer ap	plying for self insurance in California for t	the first time? Yes No

4 . Is this application being submitted for th	e applicant employer named in Question	1 because of any of the following:
Reincorporation	Yes	No
Merger	Yes	No
Change in Identity	Yes	No
Majority Change in Ownership	Yes	No
Other additions to Self Insurance Progra	m Yes	No
If yes, explain:		
If yes, submit a copy of legal documen	nts regarding incorporation, merger, cl	hange in identity or sale with this application.
5. (a) Is the applicant employer named in (Question 1 a subsidiary of another compa	ny, corporation or partnership?
Yes	No	
If yes, Name of Parent:		
-		
	on 5 (a) an active self insurer in the State of	
6. (a) Is the applicant employer named in Q	ber:	Yes No
o. (a) is the applicant employer named in Q	desiron i a corr oration.	NO
If yes: State of Incorporation	Date of Incorporation	Month Day Year
(b) Is the applicant employer named in Q	uestion 1 a PARTNERSHIP ?	Yes No
If yes, name all partners and designation	ate whether they are general, special, limi	ted, etc.:
Name	Address	Designation
() -		
(c) Is the applicant employer named in Q		Yes No
ii yes, Name of Owner:		
Address of Owner:		
City:	State:	Zip+4:

applicant employer to be covered by this app	oncation for self insurance (do not incli	ude DBA's or operating divisions):
Full Legal Name		State of Incorporation
Do any of the listed affiiates or subsidiaries p	presently have an active Certificate of	Consent to Self Insure in California?
	·	
Yes No		
If yes, identify the certificate holder(s) and the	air Cartificata Number	
	on Commedic Number.	
Legal Name of Certificate Holder		Certificate Number
e) Will any of the applicant's employer's opera in answer to Question 7 (a) above?	tions be conducted under a fictitious na	ame or under a name other than those show
Fictitious Name	Legal Name	Operation

8. Attach an original Certificate of Good Standing from the California Secretary of State for the applicant employer nan Question 1.	ned in
(Attach original certificate of Good Standing dated not less than three months from the date of submission of this application.)	

 $\textbf{NOTE:} \ \ \textbf{Certificates of Good Standing are available upon request and payment of a fee from:}$

California Secretary of State

1. Corporate Filing and Services Section 1500 11th Street Sacramento, CA 95814 (916) 653-6814

Limited Partnerships Section: (916) 653-3365
 Limited Liability Companies: (916) 653-3794

9. W	hat is the nature of the business of the applicant employer named in Questions 1?
0. (a)	What was the date of commencement or is the proposed date of commencement of business of California?
(b)	What is the primary 6-digit Standard Industrial Classification Code (SIC Code) for the applicant employer named in Question 1?
1. (a)	Number of California employees to be covered by the proposed self insurance plan:
(b)	List by address the location of all California operations of the applicant employer (named in Question 1) to be covered by this application for self insurance:
2.	Will the number of California employees covered under the proposed self insurance plan be materially increased or decreased in the next 12 months?
	Yes No
	If yes, by how many: Increase or Decrease
2	At the date of this application, is there any litigation or legal proceeding pending or threatened, the result of which might
3.	substantially adversely affect the financial condition, business or operations of the applicant or any of its subsidiaries?
	Yes No
	If yes, explain:

Yes	No If no	o, name of company for	which the annual report is p	prepared:
(b) Date of last full ye	ear annual financial report	:		,20
			cant employer from application for provide information for	
Applicant Employer N	Name:			
Year	Profit Afte	r Taxes or Loss		
	- \$ _ \$			
	<u> </u>			
	¢.			
	<u> </u>			
	g financial information from the form of the past 3 full year.		yer's (or parent company's)	financial statement
alance Sheet Items:	Current 20 orQuarters	1st Full Year 20	2nd Full Year 20	3rd Full Year
iquid Assets	Quarters			
nventory				
Other Current Assets				
Total Assets				
fixed Net (Net)				
Other Assets				
Total Assets				
Current Liabilities				
Long-Term Debt				
Other Liabilities				
Total Liabilities				
Contributes Capital				
hareholder's Equity				
IISCELLANEOUS: Vorking Capital				
Gross Revenue				
Net Income Before Fixed Charges*)				
Net Income After fixed charges)				

Note: Attach your certified and indenpedently audited financial report complete with all notes and schedules for the past 3 full years, and quarterly financial reports for current year up through the most recent quarter.

^{*}Fixed Charges=Taxed/Interest and Rental Charges

WORKERS' COMPENSATION EXPERIENCE IN CALIFORNIA

		if the applicant employer's (cs' compensation policy(ies):		vorkers' compensation	liabilities are insured
Name of Cu	rrent Carrier:				
Policy Num	ber:				-
Current Pol	icy Termination	Date:			
Most recen	three years exp	perience by policy period:			
Year mm/dd/yyyy	Payroll	Premium Before Dividend	Experience Modification	Losses Incurred	Loss Ratio
		nformation if the applicant e			f insured in California:
Name of	Certificate Holde	er:			
workers' co	ompensation liab	mpensation policy covering bility other than excess insur No re and scope of this coverage	rance be carried?		
	will be the factor	To and scope of this coverag			
18. State wheth	ner or not an app	olication for workers' compe	ensation insurance has e	ver been rejected or a	policy cancelled.
If yes, on w	hat date?				
Name of Car	rier:				
Why?					

SECURITY DEPOSIT

(a) If the application is approved, it	is proposed that the security deposit will be in the form of a:
Surety Bond	
Letter of Credit	
Approved Securities	
Cash	
Combination of above:	
(b) Check here if you wish info	ermation to be sent to you on the deposit selected in Question 19(a).
INJUR	RY AND ILLNESS PREVENTION PROGRAM
(a) Name of individual responsible for	for injury and illness prevention program for applicant employer (named in Question 1):
Name:	Title:
City, State, Zip+4:	
(b) What percentage of this individua	al's time is spent in injury and illness prevention?
If more than one individual is respon	asible for injury and illness prevention, attach a list to this
	lifornia engineer, certified safety professional, or certified industrial hygienist who will be cant employer's injury prevention program pursuant to Labor Code Section 6401.7:
Name:	Title:
Address:	
City, State, Zip+4:	
Copy of Evaluation Repo	ort of Injury and Illness Prevention Program is attached
Date of Report:	
Evaluation and Report ha	ave been requested, and will be forwarded upon completion.
	Table 1, many approximation and the state of



(Attach Injury and Illness Prevention Report here.)

Note: The applicant employer must also abate all serious violations found in the safety and health evaluation report. Such abatement must be verified by the engineer conducting the evaluation.

PROPOSED ADMINISTRATION OF SELF INSURANCE PROGRAM

21.	(a) Proposed administration of workers' compensation self insurance claims will be by:
	Third Party Administrator
	Insurance Carrier Claims Department
	Self Administered by Applicant Employer
	(b) Name of proposed administrator(s)/administrating agency(ies) who will be responsible for day-to-day administration of the workers' compensation self insurance program for applicant employer:
	Name (Person): Title:
	Name of Agency/Carrier/Company:
	Address:
	City, State, Zip +4:
	Administrative Agency's Certificate No.:
	Has the individual administrator named above in Questions 21 (b) demonstrated competence by passing the Self Insurance Admnistrator's Examination?
	Yes No If yes, date:
	If no, name of competent person who will adjust claims and who passed the Self Insurance Administrator's Examination:
	and date passed examination:
22.	Name of Administrator/administrative agency who will prepare the Self Insurers' Annual Report (normally your administrator)::
	Name (Person): Title:
	Name of Agency/Carrier/Company:
	Address:
	City, State, Zip +4:
	Phone: ()

23.	Will ALL applicant employer's employee claims be administered at the adjusting location	named in Question 21 (b)?
	Yes No If no, complete the following information for	each proposed adjusting location:
(a)	Name (Person):	Administrative Agency's
	Agency Name:	Certificate No.
	Address:	or Exempt Carrier
	City, State, Zip +4:	or Self Administered
	Date Person Passed Administrator's Examination:	
(b)	Name (Person):	Administrative Agency's
	Agency Name:	Certificate No.
	Address:	or Exempt Carrier
	City, State, Zip +4:	or Self Administered
	Date Person Passed Administrator's Examination:	
(c)	Name (Person):	Administrative Agency's
	Agency Name:	Certificate No.
	Address:	or Exempt Carrier
	City, State, Zip +4:	or Self Administered
	Date Person Passed Administrator's Examination:	
(d)	Name (Person):	Administrative Agency's
	Agency Name:	Certificate No.
	Address:	or Exempt Carrier
	City, State, Zip +4:	or Self Administered
	Date Person Passed Administrator's Examination:	
	(Add additional page if r	eeded to list all location information)

FILING FEE

Attach here your check payable to the Department of Industrial Relations-Self Insurance Plans for payment of filing fee. **Filing Fee:** Each private employer making application for a Certificate, shall, at the time of filing the application, pay a non-refundable filing fee onthe following basis:

- (1) For a single application, or the first of more than one application submitted together, the filing fee shall be \$500.00.
- (2) For each additional application submitted with the first application, the filing fee shall be an additional \$100.00.
- (3) For any subsequent application determined by the Manager to be necessary but not submitted with the original filing fee of an application, the application will be considered a new application and the fee shall be an additional \$500.00.

RESOLUTION TO BECOME SELF INSURED

The following page is a Model Corporate Resolution to be adopted and executed by the Board of Directors of the applicant employer named in Question 1. Self Insurance Plans recommends identifying the responsible positions by title (such as President, any Vice President, Secretary, Assistant Secretary, Treasurer, Risk Manager, or other appropriate titlein your corporaiton), rather than the name of the individual person. Documents in the fiture will require signature by an authorized person and titles are much less subject to change than individual names.

If the applicant employer is a partnership or sole proprietorship, a different resolution must be used. Please contact Self Insurance Plans in Sacramento for the appropriate resolution if the applicant is not a corporation.

The resolution must be an original "wet" signature of the Secretary, and the corporate seal affixed where indicated on the page.

Make two 2-sided originals of the resolution. Return one original and keep the remaining one for your files.

CORPORATE RESOLUTION AUTHORIZING APPLICATION TO THE DIRECTOR OF INDUSTRIAL RELATIONS, STATE OF CALIFORNIA FOR A CERTIFICATE OF CONSENT TO SELF INSURE WORKERS' COMPENSATION LIABILITIES

	(enter name of corporation)	
poration organized	d and existing under the laws of the State of	
on the	day of	20
orum being presen	nt, the following Resolution was adopted:	
RESOLVED t	that the	
	(enter titles of authorized corporate officers)	
to Self Insure t	(enter titles of authorized corporate officers) e hereby severally authorized and empowered to make a to the Department of Industrial Relations of the State of quired for such application, including the Instrument of I	California, and to execute any and
to Self Insure t documents req	e hereby severally authorized and empowered to make a to the Department of Industrial Relations of the State of	California, and to execute any and Undertaking in furnishing security.
I,Secretary of the hereby certify copy of the rest the day and at	e hereby severally authorized and empowered to make a to the Department of Industrial Relations of the State of quired for such application, including the Instrument of U	California, and to execute any and Undertaking in furnishing security.
I,Secretary of the hereby certify copy of the rest the day and at set aside, and in IN WITNESS	that I am the Secretary of said corporation, that the fore solution duly passed by the Board of Directors thereof at the place therein specific, and that said resolution has no	California, and to execute any and Undertaking in furnishing security.
I,Secretary of the hereby certify copy of the rest the day and at set aside, and in IN WITNESS	that I am the Secretary of said corporation, that the fore solution duly passed by the Board of Directors thereof at the place therein specific, and that said resolution has no is now in full force and effect.	California, and to execute any and Undertaking in furnishing security.

AGREEMENT

This application is filed with the understanding and the agreement of the application herein that a Certificate of Consent to Self Insure, if granted, will be acccepted subject to the authority of the Director of Industrial Relations to prescribe the regulations upon which said Certificate of Consent to Self Insure shall be granted or continued and subject to the full right and authority of the said Director of Industrial Relations to prescribe new and additional regulations. It is further agreed that, following revocation or invalidation of said certificate, the applicant will pay fees and expenses as provided in the regulations.

(msert person s	name)	(Insert person's title)
sentations and statements set thread said applications, attachr	Forth in the foregoing application	airs of said applicant employer to which the on, attachments, exhibits and addenda relate; that now the contents thereof, and that said representating, information, and belief.
Subscribed and sealed	(6':)	
	(City)	(State)
	day of	, 20
Attest:		(Signature)
(Apply Corporate Seal of Applican	t	(Title)
In this Box)		(Signature of Secretary)
		(Type name and title of Secretary)

NOTE: The agreement must be signed by one of the persons authorized by title in the resolution on the previous page. As such, both name and title must be provided. The attesting person cannot also be the person signing the agreement. The seal needs to be affixed in the box provided.

AGREEMENT OF ASSUMPTION AND GUARANTEE

Attach Here

NOTE:

If the applicant employer named in Question 1 is a subsidiary of another company, corporation or partnership [see answer in Question 5(a)], the parent is required to execute an agreement of assumption and guarantee for the applicant employer. Complete the separate agreement and attach it to this page.

On the assumption agreement itself, insert the words "In the matter of the Certificate of" the name of the applicant employer named in Question 1; the term "Self Insurer" in the agreement refers to the name of the applicant employer named in Question 1; and the term "Undersigned" refers to the parent company, parent corporation or parent partnership.

Self Insurance Plans will insert the appropriate Certificate Number.

Signature and title of the person signing the agreement must be one of the positions authorized by the resolution to be attached on page 14 executed by the parent company, parent corporation or parent partnership. (A model resolution for this purpose is included on the two pages following page 14.) The Secretary cannot attest his/her own signature and the corporate seal must be affixed on the words "Corporate Seal."

Make two 2-sided originals of the agreement. Return one original and keep the remaining one for your files.



STATE OF CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS SELF-INSURANCE PLANS

Certificate No		
In the Matter of the Certificate of		AGREEMENT OF ASSUMPTION AND GUARANTEE OF WORKER'S COMPENSATION LIABILITIES
Employer,		_
WHEREAS,and sufficient reason for executing this Agreement; and	_(hereinafter	called the Undersigned), has good
WHEREAS,		called Self-Insurer), is, or has 19th 3705 inclusive of the Labor

NOW, THEREFORE, It is understood and agreed that:

- 1. In consideration of the Director of Industrial Relations of the State of California issuing a Certificate of Consent to Self-Insure to said Self-Insurer, the Undersigned agrees to assume and guarantee to pay, or otherwise discharge promptly, all the liabilities and obligations which said Self-Insurer may incur as a self-insurer of its California workers' compensation liabilities.
- 2. This Agreement shall cover and extend to all potential liability for workers' compensation benefits as required by law of said Self-Insurer; as a self-insurer of its California workers' compensation liabilities arising on or after the effective date hereof.
- 3. This Agreement shall not cover or extend to any workers' compensation liabilities of said Self-Insurer which are expressly insured by a carrier duly authorized to write California workers' compensation insurance.
- 4. This Agreement shall remain in full force and effect unless terminated in the manner hereinafter provided.
- 5. This Agreement may be terminated at any time by the Undersigned upon giving thirty (30) days written notice by registered or certified mail to the Manager, Self-Insurance Plans. In this event the liability of the Undersigned, shall, at the expiration of thirty (30) days from receipt of said notice by said Manager cease and determine, except as to such liability of the Self-Insurer on account of any injury suffered by any of its employees prior to the expiration of said thirty (30) days; it being expressly understood and agreed that the Undersigned shall be liable for default of said Self-Insurer in fully discharging all existing and potential liability of said Self-Insurer as a self-insurer as of the date of said termination.

- 6. A change in the proprietorship or the sale of said Self-Insurer does not terminate this Agreement.
- 7. In the event said Self-Insurer shall fail to pay compensation, as compensation is defined in Section 3207, Labor Code of California, when due, the Undersigned will pay the same, and the payment may be enforced against the Undersigned to the same extent as if said payment was the liability of it.
- 8. The Undersigned is held and firmly bound for the payment of all legal costs incurred by the State of California in any actions taken to enforce this Agreement.
- 9. If the Undersigned has not filed with the California Secretary of State to the extent required to entitle it to transact intrastate business in California and/or if the Undersigned is a foreign entity (an entity organized and existing under the laws of a country outside the United States of America) it hereby agrees to become subject to the jurisdiction of the Department of Industrial Relations, the Division of Workers' Compensation, all other administrative agencies, and become controlled by California law including all regulations promulgated by the Director of Industrial Relations for the administration of self-insurance for the purpose of enforcing the liabilities and obligations, and the resolution of any dispute arising from this Agreement.

10. If the Undersigned has not filed with the Ca entitle it to transact intrastate business in California it he the Undersigned by sending notice to	
by registered mail, return-receipt requested. Pursuant to service of notice by this form of mail will be deemed co	
11. This Agreement shall be binding upon the U	ndersigned, its successors, and assigns.
IF A CORPORATION:	
Subscribed and sealed at	
this, 20	<u> </u>
Attest:	
Corporate Seal	Company
	Signature
Secretary	Title

RESOLUTION OF AGREEMENT OF PARENTAL ASSUMPTION AND GUARANTEE

Attach executed resolution (model resolution follows) from parent corporation/parent company/parent partnership

Make two 2-sided originals. Return one original and keep the remaining one for your files.

RESOLUTION OF AGREEMENT OF PARENTAL ASSUMPTION AND GUARANTEE

meeting of the Board of Directors of	
(name of holding corporation)	
rporation organized and existing under the laws of the State of	
on the day of 20	,
orum being present, the following Resolution was adopted:	
RESOLVED that	
(name of holding corporation)	
organized under the laws of the State of	
authorizes that its legally controlled subsidiary(ies) or affiliate(s)	
authorizes that its regard controlled substituty (res) of arritate(s)	
seek a Certificate of Consent to Self Insure workers' in the State of California; and,	
BE IT FURTHER RESOLVED that	
will guarantee the payment of all workers' compensation liabilities incurred by any self-insured subsidiarie affiliate named above, resulting from operations in California as premissible self insured; and	s or
BE IT FURTHER RESOLVED that the President, any Vice President, Treasurer and Secretary of the	
(name of holding corporation)	
are severally authorized to sign the State of California form entitled Agreement of Assumption and guarant	
Workers' Compensation Liabilities on behalf of the subsidiary(ies) or affiliate(s) and be bound by all terms	
conditions therein, including, but not limited to, terms specifying assumption of all subsidiary(ies) and affi liability; and	liate(s)
naomy, and	
BE IT FURTHER RESOLVED that	
will guarantee the payment of all workers' compensation liabilities incurred by any additional self-insured	
subsidiary or affiliate, not named above, that in the future should be granted a Certificate of Consent to Sel	f-
Insure workers' compensation liabilities in the State of California, and the Secretary of	

(name of holding corporation)

	as an attachment to this resolution and said Secretary shall ovide it to the Department of Industrial Relations (or its
I,	, the undersigned Secretary of the
(name of holding corporation)	, a corporation, hereby certify
duly passed by the Board of Directors thereof at a m	the foregoing is a full, true and correct copy of the resolution leeting of said Board held on the day and at the place therein woked, rescinded, or set aside, and is now in full force and
	SET MY HAND AND THE CORPORATE SEAL OF SAID 20
(CEAL)	
(SEAL)	
	Secretary

FINANCIAL STATEMENT

Attach Here

Copies of the applicant's certified and independently audited financial statements, complete with all schedules and notes, and such other supporting financial information for the prior three (3) full years and quarterly unaudited reports up to the most current quarter of the current year. Financial information is considered confidential.

If the report of the financial condition is dated more than twelve (12) months prior to the date of this application, the Director may require interim financial statements (balance sheet and profit and loss statement) certified by the appropriate finance officers and dated not less than three (3) months from the date of this application.

State of California Department of Industrial Relations Self Insurance Plans

Secretary



Application Number:	
In the Mattter of the Application of	AGREEMENT AND UNDERTAKING FOR SECURITY DEPOSIT
Employer, for a Certificate of Consent to Self Insure	
The undersigned employer, if it elects to self insure in accordant Labor Code of California, and having made application for or received from the California a Certificate of Consent to self Insure, upon furnishing proteions of ability to self insure and to compensate any or all of its employed death incurred or sustained by said employees, pursuant to the terms, purchasely undertake and agree, as a condition to issuance of such Certification the issuance thereof by the Director of Industrial Relations, as follows:	rom the Director of Industrial Relations of the State of satisfactory to the Director of Industrial Relaces for injury or disability, and their dependents for rovisions and limitations of siad Labor Code, does
 The employer will make a security deposit with the State of Cal payment of compensation as provided in said Labor Code such Director of Industrial Relations, be required to be filed. 	
2. Said security deposit shall be held by the State of California to trust, with power to the said Director to collect or order the coll same becomes or become due; to sell or order the sale of such proceeds or the interest, or both, to the payment of any competinterst, or both, to the payment of any compensation for which Code, in the payment of which said employer may be in defaul hereunder shall be remitted to the employer, upon request, by the default of said employer in the payment of any compensation for said Labor Code.	lection of the principal or the interest, or both, as the security deposit and for which application of the insation for whichi application of the proceeds or the said employer may become liable under said Labor It. The interest upon security deposit posted the State of California as it matures in the absence of
Signed at	
this day of 20	
	
Corporate Seal	
	By